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Security Information

MINUTES

OF THE

CIA CAREER SERVICE BOARD

8th Meeting, 2 July 1953, 4:00 P.M.  
DCI's Conference Room, Administration Building

Present: Lyman B. Kirkpatrick, Inspector General, Chairman  
L. K. White, Acting DD/A  
25X1A9a [REDACTED] Operations, Alternate for the DD/P  
AD/Commo  
Sherman Kent, AD/NE  
Matthew Baird, D/TR  
Lawrence Houston, General Counsel  
25X1A9a [REDACTED], Asst. for Administration (DD/I),  
Alternate for DD/I  
25X1A9a [REDACTED], Deputy Chief, PP, Alternate for Chief, PP  
[REDACTED], Assistant General Counsel  
25X1A9a [REDACTED] Executive Secretary  
Reporter

1. Minutes of 7th meeting of the CIA Career Service Board, held 21 May 1953, were approved without change.
2. The Board nominated Mr. Huntington Sheldon, AD/CI, to serve as rotating member from the DD/I for the period 1 July 1953 through 31 December 1953, vice Mr. Sherman Kent, AD/NE, whose term expired 30 June 1953. The Chairman will present the nomination to the Director for approval.
3. The Board agreed that the statement of actions taken by the Steering Group would stand approved by the Board. If there are later objections, they will be raised with the Chairman and the Board will take the necessary action.
4. The Board approved, in principle, the Staff Study "Career Development Slots," dated 26 June 1953. It was agreed that further implementation will depend upon developments in the Agency's over-all T/O and strength situation.

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5. The Board discussed the interim report of the Professional Selection Panel "Process of Selecting New Career Employees," dated 17 April 1953. For the information and guidance of the Panel, it was agreed to provide the Panel with that portion of the transcript of this meeting which presents the discussion of its paper.

6. The Board reviewed information concerning the Professional Selection Panel's decision on Case Number 48. It was agreed to set aside the Panel's decision and authorize the DD/P to continue with the employment processing. It was established that this action by the Board should not be construed as a reversal of the Professional Selection Panel since the action was based on information which was not available to the Panel at the time of its decision.

7. The Board approved the "Insurance Task Force Recommendation," dated 16 June 1953. The Chairman noted that the Insurance Task Force had forwarded a memorandum to the ADD/A, for his signature, which would place the recommendations in a formal status in order to obtain the Director's approval for employing the recommended consultants.

8. The Board recognized the request from the DD/I for a Board review of the Professional Selection Panel's decision in Case Number 49. The case was referred to the Steering Group for consideration at its meeting of 13 July 1953.

9. The Board discussed the proposed CIA Executive Inventory. It was agreed that there would be special meetings of the Board on 16 and 23 July 1953 for the purpose of activating the program. [The meetings were actually held on 23 and 27 July 1953.]

10. The Chairman suggested that it is highly desirable for the CIA Career Service Board to communicate its general philosophy to the Office Boards. To this effect, he presented to the Board a draft of a letter from the Chairman, CIA Career Service Board to the Chairman of each Office Career Service Board. The draft of the letter was approved, and the Executive Secretary was requested to prepare and distribute it to all Boards. (CIA Career Service Letter Number 1, dated 10 July 1953)

11. The Chairman reported to the Board that he had prepared a broad outline of the proposed paper "What Career Service in CIA Means To You." This outline will be given to the Information Task Force for their guidance in preparing the publication. The Task Force has been given a deadline of 1 September 1953 for completion of the project.

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12. The Board agreed to appoint a Legislative Program Task Force with representatives from the DD/A, DD/I and DD/P complex to work with the General Counsel and the Chairman, CIA Career Service Board, in preparing a program of legislation to be presented to the Second Session of the 83rd Congress.

13. The meeting was adjourned at 1700 hours.

25X1A9a

Executive Secretary

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